



MHS Cheerleader Spirit Club Deposit & Cash Documentation Form

Date Collected: _____

Collected By: _____

Date Deposited: _____

Deposited By: _____

Income Categories					
Fundraising Income		Other		Pass-Thru	
1. FB Program Sales	8. T-Shirt (Axe/Mound)	1. Membership Dues	1. Banquet - Parents		
2. Snap Fundraiser	9. T-Shirt (Cheer Crazyies)	2. Other Income	2. Game Meals		
3. Lemon Chills	10. T-Shirt (Pink Out)		3. Miscellaneous		
4. Middle School Clinic			4. Parent Shirts		
5. Mini-Camp			5. Petty Cash		
6. Parent Direct			7. Pink Out T-Shirts		
8. Sponsorships			9. Pink Out Direct Donation		

DEPOSIT DETAIL INFORMATION			
Date	Income Category	Type of Deposit (Cash, Check, PayPal)	Amount
TOTAL DEPOSIT			\$

ITEMIZED DOCUMENTATION		
Money Category	Quantity (or) Number of Bills Received	Amount of Cash Received
100's		
50's		
20's		
10's		
5's		
1's		
Change		
TOTAL CASH		
Type	Quantity of Checks Collected	Amount \$ Checks Collected
Checks		
Grand Total (Cash + Checks)		

Two signatures REQUIRED for any cash deposits. I affirm the amount counted, collected and listed on this form is correct:

Printed Name Signature Date

Printed Name Signature Date